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CITEL/CI.085/13

November 4, 2013

FROM: Inter-American Telecommunication Commission (CITEL)
(Telephone: 1 (202) 370-4713; Fax: 1 (202) 458-6854;
Email: citel@oas.org)

TO: OAS member states and associate members of CITEL

SUBJECT: “Strategic Dialogue on Broadband and Internet Development in the Americas”

Sixth Regular Meeting of the Assembly of CITEL

(February 10 to 13, 2014, Santo Domingo, Dominican Republic)

The Secretariat of the Inter-American Telecommunication Commission (CITEL) of the Organization of American States (OAS) has the pleasure to inform you that the **Sixth Regular Meeting of the Assembly of the Inter-American Telecommunication Commission (CITEL) will be held from February 10 to 13, 2014, in Santo Domingo, Dominican Republic.**

The Assembly of CITEL generally meets every four years and serves as the leading inter-American forum in which the highest telecommunications authorities of the Member States share opinions and experiences and review work programs to address challenges, facilitating and promoting by all means available to it the ongoing development of telecommunications/information and communication technologies in the Hemisphere. The impact of telecommunications on society requires CITEL’s commitment to the future. The challenge is to increase assistance to the countries of the region in planning, exploiting, updating, and maintaining more appropriate communications so as to provide access by all social strata of the population to information and knowledge.

Annexed hereto is resolution AG/RES. 2765 (XLIII-O/13), “Support from CITEL for the Implementation of the Outcomes of the Sixth Summit of the Americas and the High-Level World Conferences held in 2012 and in Preparation for the International Telecommunication Events for the 2013-2014 Cycle,” by which the OAS General Assembly indicates its support for the sixth regular meeting of the Assembly of CITEL and its interest in representation of the member states of the Organization in that event by their highest-level governmental telecommunication authorities.



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Also annexed is a draft agenda for the Meeting adopted by the Permanent Executive Committee (COM/CITEL) at its XXVI Meeting, and a draft schedule. **December 10, 2013** is the period for the Member States to present observations on that draft agenda to the Chair of COM/CITEL (Article 9 of the Statute; Article 28 of the Regulations).

We also annex information on: participation, elections, and voting.

On **February 10, 2014**, the “**Strategic Dialogue on Broadband and Internet Development in the Americas**” will be held. The objective of the Strategic Dialogue preceding the VI Assembly of CITEL is to bring together senior government officials responsible for telecommunications and ICTs, the private sector, experts from the Internet technical community, and representatives of international organizations, civil society and academia, to exchange information, best practices, views and perspectives on the status and future development of Broadband and the Internet in the Americas region, including capacity building and human resource development.

The Strategic Dialogue will focus on policy, regulatory, technical, economic and capacity building issues associated with broadband infrastructure deployment and use, Internet development, mobile applications and content for social and economic development, and on regulatory frameworks to promote competition, investment and public-private partnerships.

After the Assembly, on **February 13, 2014**, the **XXVIII Meeting of the Permanent Executive Committee of CITEL (COM/CITEL)** will be held.

[Participation](#)

Note that this Meeting is open to the OAS member states, observers, and guests (Article 7 of the Statute) as provided in the Statute and Regulations of CITEL. We wish to advise that active associate members of the Permanent Consultative Committees of CITEL may participate in the event as observers. (Article 17 of the Regulations)

The Secretariat of CITEL would be grateful if you would forward to us, **by January 10, 2014**, the list of members of the delegation that will represent your member state, permanent observer mission to the OAS, or associate member of CITEL at this event. Registration for the Meeting will be open online at: <http://www.oas.org/citelrs/Default.aspx?lng=Spa> (starting December 2, 2013).

Also please note that, at the time of the Meeting, the member state delegations must present the corresponding credentials from their governments (Article 11 of



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the Regulations). It is suggested that the Administrations include in their delegations to the Assembly the highest-level authorities of the telecommunication sector of their respective countries, as deemed advisable. **December 10, 2013** is the period for receipt of requests to participate as an Observer in the Meeting of the Assembly. These requests must be made in writing to the Chair of COM/CITEL. (Article 18 of the Regulations)

Documents

Lastly, we would be extremely grateful if you would forward to this Secretariat reports and proposals for the Assembly **by January 24, 2014** (Articles 30 and 31 of the Regulations) so that they can be distributed to the Member States in the working languages of CITEL. Documents not submitted by this deadline will be presented at the informal meeting of Heads of Delegation for a decision as to whether they will be considered at the meeting as informative documents or as proposals. Meeting contributions **must be posted to the Collaborative Space of CITEL, under the corresponding meeting, at: <https://www.citel.oas.org/es/Paginas/Access-to-Collaborative-Space.aspx>.**

Should you have any difficulty in using the Collaborative Space, please contact CITEL at: citel@oas.org. Annexed hereto is the user's guide to registration with the platform and instructions for submitting documents/contributions. All delegates are invited to consult/download the meeting documents prior to the meeting date, utilizing the Collaborative Space of CITEL, and to print them as required. Contributions submitted as informative documents will not have priority for translation and the Secretariat of CITEL recommends that translations be forwarded, or, for lengthy documents, summary, rather than full, translations may be accepted.

We also wish to advise that wireless network equipment will be in operation, so that documents will be accessible in the meeting rooms for those with a personal computer with a Wi-Fi compatible 802.11b/g wireless card. In view of the available wireless network and existing budgetary restrictions, hard copies of documents will not be available and orders of business will be distributed electronically.



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These instructions are intended to ensure optimal conditions for the organization and operation of the Meeting of the Assembly. If followed, the Secretariat of CITEL will be able to plan the work more efficiently and effectively.

Sincerely,

Clovis Baptista
Executive Secretary of CITEL