

Internews Europe Director of Programmes

Job Position: Director of Programmes
Location: Paris or London
Reports To: Executive Director

BACKGROUND

INTERNEWS EUROPE (www.internews.eu) is a leading international media development organisation whose mission is to empower local media worldwide to give people the news and information they need, the ability to connect, and the means to make their voices heard. As a non-profit, non-governmental organisation founded in Paris in 1995, Internews Europe now operates in more than twenty countries and 250 staff worldwide.

This is an exciting opportunity for an experienced media development professional with highly developed management skills to join the senior management team of Internews Europe as the organization moves forward under new leadership and a new board. The Director of Programmes will be responsible for the programmatic quality and operational delivery of all projects across the entire programming portfolio of the organization – Governance, Human Rights and Open Internet, Humanitarian, Conflict and Stabilisation, and Climate and Environment.

The position will require regular travel to both offices of Internews Europe in London and Paris and to in-country programmes, and will involve extensive liaison with Internews Europe's sister organization, Internews Network (www.internews.org).

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE :

Programme portfolio management :

- Ensuring delivery of all Internews Europe projects on time and on budget through oversight of field and HQ based project directors and of project business managers.
- Ensuring delivery of all programme related deliverables including high quality reporting to Internews Europe's government and private donors.

Programme design, monitoring evaluation :

- Working with the Development and Programme teams to design programmes that are responsive to in-country needs, innovative and create measurable impact.

Representation and Liaison :

- Representing Internews Europe at HQ and in-country donor meetings and in key fora of the media assistance community such as the Global

Forum for Media Development (www.gfmd.info).

- Liaising with senior programme personnel at Internews Network to maximize coherence in programme design, delivery and monitoring and evaluation.

Other Duties :

- Participation with key programme and department heads in Internews Europe's Executive Committee.

QUALIFICATIONS:

- Strong leadership and cross-cutting managerial and organisational skills.
- Proven ability to project troubleshoot and to operate effectively in a range of challenging operating environments.
- 7 + Years experience in the media assistance sector.
- 10+ Years international experience in project management.
- Knowledge of both traditional media development and of innovative approaches to media assistance that use new media technologies.
- Ability to work within multidisciplinary and multi-national teams.
- Excellent interpersonal skills and good public speaking ability.
- Fluent English and excellent writing skills.
- French and other world footprint languages (Russian, Spanish, Arabic, Chinese) very desirable.
- Permission to work and reside in Europe.

POSITION

- Contract based – competitive salary

HOW TO APPLY

- Please send your application file (resume in English, motivation letter and the names and contacts of three referees) to jobs@internews.eu
- Reference to mention: IEU-DP + your name

Deadline: September 15th 2011 - Applications will be reviewed as they come in.