

APC is looking for a Global ICT Policy Advocacy and Networking Coordinator

The Association for Progressive Communications (APC) is seeking to fill a senior position for a **"Global Policy Advocacy and Networking Coordinator"** to manage and facilitate APC's participation in global public information and communication policy processes.

APC is a global network of [civil society organisations](#) whose mission is to empower and support organisations, social movements and individuals in and through the use of [information and communication technologies](#) to build strategic communities and initiatives for the purpose of making meaningful contributions to equitable human development, social justice, participatory political processes and environmental [sustainability](#). www.apc.org

The Global Policy Advocacy and Networking Coordinator will join APC's Communications and Information Policy Programme (CIPP). For more information about the CIPP programme, please visit: <http://www.apc.org/en/about/programmes/communications-and-information-policy-programme-ci>

Application deadline: 31 July 2009
Start date: As soon as possible

Global policy advocacy in the APC

APC has been active in global policy processes for over 10 years, playing a significant role in facilitating civil society participation in the World Summit on the Information Society (WSIS) from 2001-2005 and in other policy processes since. By conducting research, building capacity among civil society organisations, and learning from stakeholders with real experience of ICT policy formation and implementation either regionally or in their own countries, and applying that learning to policy developments at global level, APC has been able to successfully advocate for more inclusive and rights-oriented ICT policy at global, regional and national level.

The international policy arena that has generated the most energy since the WSIS process is the Internet Governance Forum (IGF). Since its inaugural event in 2006, APC has worked with partners to promote an agenda of openness, transparency and human rights in public policy issues that pertain to the governance and development of the internet. Other global spaces of importance in APC's policy work include the Organisation for Economic Co-operation and Development (OECD), the International Telecommunications Union (ITU), the World Intellectual Property Organisation (WIPO) and the Internet Corporation for Assigned Names and Numbers (ICANN)

APC will be implementing a global ICT policy networking and advocacy project from 2009-2010 which aims to:

- build a transnational network of advocates working for greater transparency, accountability and participation in regional and global internet governance mechanisms and institutions
- secure freedom, openness and diversity in an evolving internet by working with this transnational advocacy network of networks on public policy issues related to internet governance that is based on greater coordination and engagement on a focused set of policy issues, policy arenas and internet governance mechanisms
- connect global policy advocacy work with national and regional policy making and implementation and monitoring
- enable APC as a civil society networked organisation to engage with global policy spaces related to the internet

Linking global to local

APC's ICT policy advocacy involves linking national and global policy contexts by informing members and partners of relevant outcomes of global processes and making sure they are aware of opportunities for participation in global policy processes. With our partner Hivos, APC

publishes Global Information Society Watch (GISWatch) an annual report that brings together civil society perspectives on progress being made at national and regional level in achieving a just and people-centred information society.

Key result areas for the Global Policy Advocacy and Networking Coordinator

APC is recognised as a leader in global public policy processes that have an impact on the development of internet and information and communication technology (ICT) policies.

Sustaining this position and ensuring that APC retains its leadership position in the coming years requires the active involvement of a range of people and organisations drawn from APC's membership, staff and partners. The Global Policy Advocacy and Networking Coordinator will lead this process and have a passion for networking, enthusiasm for travel and an inclusive and consultative working style.

The Global Policy Advocacy and Networking Coordinator reports to the CIPP programme manager and will be responsible for:

- coordination of APC's participation in global public policy processes
- strengthening and facilitation of networking on global ICT policy issues among APC members and partners
- building APC's profile in the global ICT policy field
- building and maintaining strategic partnerships for APC in the global ICT policy field
- coordination of the *Global Policy and ICT policy Networking and Advocacy project*
- coordination of APC member participation in APC global policy, advocacy and networking initiatives
- communication with APC members and partners about APC global policy, advocacy and networking initiatives
- coordination of related research activities
- working with the APC communications team, information dissemination and outreach (including to the media) on relevant global ICT policy matters
- participation in development of CIPP's strategic planning and fund raising – particularly as it pertains to global advocacy and network building

The person we are looking for will have:

- experience in and understanding of global and regional level ICT policy issues
- experience in project management (at least five years)
- understanding of how ICT policy issues relate to development and social justice
- experience and background in civil society networking
- the ability to develop policy positions through inclusive and consultative methodologies with APC members, APC staff and in some cases partners
- the ability to manage diversity of opinions and facilitate consensus
- be an enthusiastic networker and inclusive network builder
- experience in managing people
- experience in resource mobilisation
- the ability to think strategically
- sound academic qualifications in a related area

Other requirements:

- excellent computer and internet skills and experience in working in an online environment
- good writing skills and experience in writing reports, proposals, as well as articles
- excellent English written and oral communication skills, including public speaking experience
- able to work in a team and under pressure
- able to work independently and to manage people mainly via online communications
- able to travel frequently

Advantages:

- ability to communicate in Spanish and/or French

Organisational relationships:

The successful applicant will report to the Communications and Information Policy Programme Manager and work closely with the rest of the CIPP team and the APC Executive Director.

Remuneration and duration of contract:

This is a full time, twelve-month contract (renewable depending on performance and availability of funding). Remuneration is based on the APC's salary scale for the position. Short-listed candidates will receive specific information on the salary range.

Location:

The incumbent can work from anywhere in the world provided they have excellent internet access. APC provides an equipment allowance but require staff to use their own computers. Some international and regional travel will be required. APC is a truly virtual organisation and does not have a physical headquarters. We do our work online. For this position we want to particularly encourage candidates from the global South to apply.

How to apply:

Please send a CV and a covering letter IN ENGLISH that illustrate your interest in the position. You should include the following information:

- description of your interest in working with the APC
- your background/interest in ICT policy issues
- description of your background in supporting civil society networking and ICT initiatives
- description of your background in project management and team coordination, specifically in an international and/or online context
- description of your computer skills
- where you live
- languages you speak and write
- other information you think might be of importance to our assessment of your application
- 3 references: names, relationship, contact details; at least one of these should be related to project or campaign that you have managed.

Please send this information via email with 'Global Policy Advocacy and Networking Coordinator' in the subject line to: jobs@apc.org by July 31st 2009.